

TORFAEN EDUCATION SERVICE

APPLICATION FOR NURSERY PLACEMENT 2023

PLEASE SUBMIT THIS FORM TO THE NURSERY OF YOUR CHOICE ALONG WITH PROOF OF YOUR CHILD'S DATE OF BIRTH AND YOUR ADDRESS

PLEASE NOTE YOUR APPLICATION WILL NOT BE ACCEPTED WITHOUT THIS INFORMATION

IF YOU TICK **YES** TO ANY OF THE QUESTIONS IN **SECTION E**, PLEASE ENSURE YOU ATTACH ANY RELEVANT CORRESPONDENCE.

SECTION A NURSERY PROVISION

The name of the Nursery you would like your child to attend.....

SECTION B ALLOCATION OF PLACES

Would you prefer your child to attend a morning or afternoon session? morning/afternoon (Please delete)

Please be aware your choice cannot be guaranteed, and the Nursery will contact you directly with details of the placement.

Any special reason for your preference.....

SECTION C APPLICATION FOR EARLY PLACEMENT

Pupils can be admitted to a Nursery provision at the beginning of the term following their third birthday.

If you wish for your child to be admitted earlier than September 2022 please indicate below.

January 2023 (Pupils born between 1 September 2019 – 31 December 2019) YES/NO (Please delete)

or

April 2023 (Pupils born between 1 January 2020 – 31 March 2020) YES/NO (Please delete)

SECTION D

PERSONAL DETAILS - CHILD

Forename(s).....Surname.....Male/Female

Date of Birth*..... *Birth Certificate must be produced

Address (this must be the child's permanent residence)

.....Post Code.....

* Confirmation of child's home address must be produced in the form of a current Council Tax bill or Water bill

PERSONAL DETAILS – PARENT/CARER

Full name of Parent/Carer (please print) Miss, Ms, Mrs, Mr.....

Relationship to child.....Email Address.....

Contact Number(s).....

SECTION E DETAILS OF ANY SPECIAL REASONS IN SUPPORT OF THE APPLICATION FOR YOUR CHILD'S ADMISSION TO NURSERY

Is the child looked after or has been previously looked after e.g. Fostered? YES/NO (Please delete)

If YES, please provide the name of your Social Worker.....

Is there or has there been any involvement by a specialist agency i.e. Social Worker, Health, Educational Psychologist or a Paediatrician for: -

(a) Exceptional circumstances/Medical/Social Reasons YES/NO (Please delete)

(b) Special Educational Needs YES/NO (Please delete)

If YES, please provide the name of the Professional involved.....

*** PLEASE NOTE**

Exceptional circumstances/Medical reasons/Special Education Needs must be supported by reports from Medical agencies or Social Work agencies and must be included with the application form or forwarded direct from the agency to the Headteacher. – **NOTES FROM FAMILY DOCTORS ARE NOT ACCEPTED FOR THIS PURPOSE**

Is your child a Service Child (Parents currently serving or have served within the past six years in the Army, Navy, RAF or as a Reservist? YES/NO (Please delete)

SECTION F DECLARATION

I hereby declare that the information given by me on this form is accurate and complete to the best of my knowledge and I will inform you of any alteration in the particulars given.

The information that you provide will be used to allocate a school place for your child. Torfaen County Borough Council in fulfilling its data protection obligations, will treat all personal data submitted by you held manually and or on a computer database with security and care. Information may be shared with other agencies that are directly involved in the education, health and welfare of school children. The use of personal information is covered by the authority's registration under the Data Protection Act. A privacy notice detailing how we use information about you and how we protect your privacy can be found on our website.

<http://www.torfaen.gov.uk/en/Related-Documents/Data-Protection-and-Freedom-of-Information/Privacy-Notices/Education/School-Admissions-and-Transfers-Privacy-Notice.pdf>

I can confirm that I have parental responsibility for the pupil and have obtained the agreement of all other persons who have parental responsibility for the pupil to make this application **YES /NO (please delete)**

Signature.....Date.....

NOTIFICATION AS TO THE OUTCOME OF YOUR APPLICATION

JANUARY 2023 EARLY PLACEMENTS AND SEPTEMBER 2023 PLACEMENTS WILL BE NOTIFIED BY FRIDAY 25TH NOVEMBER 2022

APRIL 2023 PLACEMENTS WILL BE NOTIFIED ON FRIDAY 27TH JANUARY 2023

**PLEASE NOTE PARENTS/CARERS MUST ONLY SUBMIT ONE APPLICATION.
DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.**

SECTION G TO BE COMPLETED BY SCHOOL

Date application received.....

Date of Birth verified YES/NO

Date.....

Child's home address verified YES/NO

Date.....