

## APPLICATION FOR FURTHER EDUCATION TRAVEL ASSISTANCE YEAR 2018 / 2019

PLEASE READ THESE NOTES AND COMPLETE THE FORM USING BLOCK CAPITALS

This form is for students who live in the Torfaen County Borough Council Area.

To be eligible for travel assistance students must:

- Live more than 3 miles from the college.
- Attend a Full-Time course of 16 hours or more per week.
- Be aged under 19 on 1<sup>st</sup> September 2018.

Students aged 19 or over on 1<sup>st</sup> September 2018 are advised to contact their college for advice as they are not eligible for travel assistance from this authority even if their course of study commenced before this date.

The Council will process your personal data in accordance with Data Protection Legislation. For more information and access to privacy notices outlining how the Council handles your personal data, please go to the Data Protection section of the Council's website [www.torfaen.gov.uk](http://www.torfaen.gov.uk)

In the case of renewal applications please return no later than 29<sup>th</sup> June 2018.

### STUDENT DETAILS -- All sections to be completed

Surname:		First Name:			
Home Address				Post Code	
Date of Birth		Age last Birthday		Contact Telephone Number	
Name of college to be attended:					
Full title of course / subjects to be studied:					
Length of Course (in years)		Year of Course in 2018/19 (e.g. 1 <sup>st</sup> / 2 <sup>nd</sup> )			
How many hours per week will you be in attendance?					
Date on which your course starts:					

I wish to apply for:

**Travel Grant / Petrol Allowance of £146.00 per year.**

The Travel Grant will be paid to the student at the beginning of each term.

Payments are Autumn £49.00, Spring £49.00 and Summer £48.00.

**Payments will only be made direct to a Bank Account. Please let me know:**

Name of Account holder:					
Sort Code:		Account Number:		E-mail:	

OR

**Bus Pass under the College Gwent Travel Scheme.**

Students will be provided with a bus pass via the college.

An administration fee of £10.00 per term is payable on enrolment.

The bus pass will allow travel between home and college for a charge of £1.00 each way.

(Prices are subject to review for 2018 / 2019)

**A free bus pass** may be available where parents, carers or students are in receipt of one of the following:

- Universal Credit.
- Income Support.
- **Income Based** Jobseeker's Allowance.
- **Income Related** Employment and Support Allowance.
- Support under Part VI of the Immigration and Asylum Act 1999.
- The Guarantee element of State Pension Credit.
- Child Tax Credit **providing you are not entitled to Working Tax Credit and have an annual income (as assessed by H M Revenue and Customs) not exceeding £16190.**

**Benefit Details**

**Up-to-date documentary evidence must be submitted with this form if you believe you are entitled to a free bus pass.**

<b>Benefits Received</b>			
<b>Surname:</b>		<b>First Name:</b>	
<b>Home Address</b>			
			<b>Post Code</b>
<b>National Insurance Number</b>		<b>Date of Birth</b>	
<b>Contact Telephone Number</b>			
<b>E-mail Address</b>			

**DECLARATION (TO BE COMPLETED BY THE PARENT / CARER)**

Can only be signed by the student if they are living independently.

I hereby declare that:-

- a. The information I have given on this form is complete and accurate to the best of my knowledge and belief.
- b. I will inform the Local Authority immediately if my circumstances change in any way that might affect my entitlement for support.
- c. I am agreeable to any investigation being made to verify the accuracy of the information given.

I will refund the authority, on demand, any overpayment of the Travel Grant however it arose.

**Full Name (BLOCK CAPITALS):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Return to Integrated Transport Unit  
Tŷ Blaen Torfaen, Panteg Way, New Inn, Pontypool, Torfaen NP4 0LS  
Telephone 01495 766920 / 766919**

**FOR OFFICE USE ONLY**

Distance: - Under / Over (Mileage = )	Notes
Award letter and or Benefits checked: - Yes / N/A	
Entitled to transport: - Yes / No	
Provision: - Grant / Scheme / Special / Season Ticket	
Signed:	Date: