

APPENDIX 20 RECRUITMENT OF CHIEF EXECUTIVE & STRATEGIC DIRECTORS

1. The Council Will
 - 1.1 Draw up a statement specifying:
 - (i) The duties of the officer concerned; and
 - (ii) Any qualifications or qualities to the appointed;
 - 1.2 Make arrangements for the post to be advertised in such a way as is likely to bring it to the attention to persons who are qualified to apply for it;
 - 1.3 To publicly advertise any Strategic Director post with an annual remuneration of over £100,000 (unless the appointment was for a period of no longer than twelve months)
 - 1.4 Make arrangements for a copy of the statement mentioned above to be sent to any person on request.
2. Where a post has been advertised as provided in 1.2 above the Council must:
 - 2.1 Interview all qualified applicants for the post, or
 - 2.2 Select a shortlist of such qualified applicants and interview those included on the shortlist.
3. Where no qualified person has applied or if the Council decides to re-advertise the appointment, the Council may make further arrangements for advertisement in accordance with 1.2 above.

NOTE: This procedure is as required under the Local Authorities (Standing Orders) (Wales) Regulations 2006 as amended.