



# CROESYCEILIOG SCHOOL: REDUCING THE 11 – 16 CAPACITY TO 1200 PLACES

## CONSULTATION DOCUMENT

October 2016



Your re/Eich cyf:

*Our ref/Ein cyf: MH/*  
*Date/Dyddiad: 17<sup>th</sup> October 2016*

*Please contact/Cysyllter â* Mark Horton  
*Direct line/Llinell union:* 01495 766910  
*Direct fax/Llinell ffacs:* 01495 766904

To: Statutory Consultees and Other Interested Parties

Dear Consultee,

**PROPOSAL TO MAKE A REGULATED ALTERATION TO CROESYCEILIOG SCHOOL ON ITS EXISTING SITE BY REDUCING THE 11 – 16 CAPACITY TO 1200 PLACES**

At its meeting held on 13<sup>th</sup> September 2016, Torfaen County Borough Council's Cabinet agreed to commence consultation on the above mentioned proposal.

The regulations require that consultees must be given at least 42 days to respond to the document, with at least 20 of these being school days. Taking this into account, the consultation period will begin with the issue of this letter (17<sup>th</sup> October 2016), and will close on Monday 28<sup>th</sup> November 2016.

It should be noted that a separate consultation will be undertaken in due course in relation to making a regulated alteration to Croesyceiliog School, Cwmbran High School and St Alban's RC High School by ending 6<sup>th</sup> Form provision and establishing a 6<sup>th</sup> Form Centre for Torfaen.

Any comments/observations on the proposals in this document can be made:

- By writing to Mr Dermot McChrystal, Head of Education Services (FAO Mark Horton) c/o Torfaen County Borough Council, Civic Centre, Pontypool, Torfaen NP4 6YB.
- By email: [secondaryreview@torfaen.gov.uk](mailto:secondaryreview@torfaen.gov.uk)
- By completing a response proforma (attached as an appendix to the consultation document) and returning it to the above mentioned address.

---

**THIS DOCUMENT IS AVAILABLE IN LARGER PRINT AND BRAILLE UPON REQUEST**

We welcome correspondence in Welsh and English.  
Correspondence received in Welsh will be answered in Welsh and will not lead to delay.  
*Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg.*  
*Cewch ateb Cymraeg i bob gohebiaeth yn Gymraeg ac ni fydd yn arwain at oedi.*

[www.torfaen.gov.uk](http://www.torfaen.gov.uk)

Separate arrangements will be made for children and young people to participate in the consultation, which will include the views of the school councils.

Further information on these specific proposals (including the consultation document) and the authority's other 21<sup>st</sup> Century Schools proposals can be found on the Council website at: [www.torfaen.gov.uk](http://www.torfaen.gov.uk).

An executive summary of this document is available in the medium of Welsh and can be obtained by telephoning 01495 766910 or by visiting the Council's website: [www.torfaen.gov.uk](http://www.torfaen.gov.uk).

If you are unclear about anything or require further information please do not hesitate to contact me on 01495 766910.

Yours sincerely



**Mark Horton**  
**PRINCIPAL OFFICER, FORWARD PLANNING**

---

**THIS DOCUMENT IS AVAILABLE IN LARGER PRINT AND BRAILLE UPON REQUEST**

We welcome correspondence in Welsh and English.

Correspondence received in Welsh will be answered in Welsh and will not lead to delay.

*Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg.*

*Cewch ateb Cymraeg i bob gohebiaeth yn Gymraeg ac ni fydd yn arwain at oedi.*

Civic Centre, Pontypool, Torfaen, NP4 6YB Tel 01495 762200 Fax 01495 766904  
Y Ganolfan Ddinesig, Pont-y-pŵl, Torfaen, NP4 6YB Ffôn 01495 762200 Ffacs 01495 766904

[www.torfaen.gov.uk](http://www.torfaen.gov.uk)

## CONTENTS

Introductory Letter	
Contents	3
1. Introduction	4
2. Consultation arrangements	
3. The proposal	
	4 - 5
	5 - 6
4. Background information	6 - 12
5. Options considered	12 - 18
6. Costs/Financial Implications of Proposal	18 – 19
7. Admission arrangements	19
8. Transport Arrangements	19
9. Human resources	19
10. The Quality and Diversity of Education	19
11. Community/Equality impact assessments	19
12. Welsh Language impact assessment	19 - 20
13. Frequently asked questions	20 - 21
14. What happens next?	21 - 22
15. Response pro forma	22
16. Other information	22
Appendix 1 - Distribution list for the consultation document	23 - 24
Appendix 2 – The Quality and Diversity of Education	25 - 29
Appendix 3 – Community and Equality Impact Assessment	30 - 32
Appendix 4 - Your Views	33 - 34

### **1. Introduction**

Torfaen County Borough Council's 21<sup>st</sup> Century Schools proposals were well received by Welsh Government in 2011.

The 21<sup>st</sup> Century Schools programme has been well documented, with the council taking the decision to include every school as part of it in October 2010. The council sought the views of all interested parties on its programme during a series of roadshows that were held across the county borough in March 2011.

The outcome of this public engagement was reported to cabinet in July 2011. Subsequent to this meeting, Welsh Government asked councils to revise their original Band A proposals (originally submitted in October 2010) against the following prioritisation criteria:

- The level of match funding required by the council increased from 30% to 50%
- The poorest condition of the estate (prioritisation to reside with the council although the independent school survey data will be applied)
- Surplus capacity – the key indicator being surplus places (both as a percentage and as an estimated actual reduction in a number of places)
- Running efficiencies (e.g. reduction in running costs, backlog maintenance)
- The length of 21<sup>st</sup> Century School Band's B, C and D are yet to be determined.

The revised Strategic Outline Programme was approved by Council in November 2011 with the Welsh Government confirming match funding in principle in December 2011.

The four Investment Objectives we will deliver as a result of the overall programme are:

- Improving the effectiveness and outcomes of service to all learners.
- Providing economies and efficiencies in the provision of the service.
- Providing new and enhanced opportunities to all learners.
- Improving learner experience and attractiveness to all learners.

## **2. Consultation arrangements**

Before any decision is made on the proposal to reduce the capacity of the school, the council is required to hold a statutory consultation with all interested parties. The following information is therefore provided to set out the process by which consultation will be conducted.

Consultation on this proposal will follow the School Organisation Code. Consequently, the main purpose of this document is to provide information and to gather the views of identified stakeholders.

Statutory consultation is necessary because the council is proposing to reduce the physical capacity of Croesyceiliog School to 1200 places and the proposed capacity will not be greater than the highest number of pupils on roll at the school at any time in the previous two school years prior to the publication of the proposal.

A list of all those being consulted is attached as an appendix (1) to this document.

Views or comments can be made:

- By writing to Mr Dermot McChrystal, Head of Education Services (FAO Mark Horton) c/o Torfaen County Borough Council, Civic Centre, Pontypool, Torfaen NP4 6YB.
- By email: [secondaryreview@torfaen.gov.uk](mailto:secondaryreview@torfaen.gov.uk).
- By completing a response proforma (attached as an appendix to this document) and returning it to the above mentioned address.

It is important to note that any unfavourable comments made during the consultation period will not be treated as objections and that if you wish to object, you will need to do so in writing during the statutory objection period. If consultees submit a request during the objection period that a response submitted at the consultation stage should be treated as an objection this will be accepted.

The views of children and young people remain important and therefore the views of those children and young people attending the school (and those in primary schools for which these proposals will impact in the future) will be able to participate in the consultation process through their school councils or by responding as individuals. All the views obtained from the children and young people will be included in the report to Cabinet.

### **3. The proposal**

This proposal requires formal consultation because a reduction in the physical capacity of the school is proposed and the proposed capacity will not be greater than the highest number of pupils on roll at the school at any time in the previous two school years prior to the publication of the proposal.

There were 1,314 11 to 16 aged pupils on roll in September 2014 and 1,319 in September 2015, measured against the proposed capacity of 1200 places from September 2018.

In the business cases to support the case for a new school, it was shown that as Croesyceiliog School attracts a number of pupils from out of catchment its capacity should be reduced to 1200 to limit the number of places available to those from out of catchment.

The council is advancing a proposal to build a new Croesyceiliog School on the existing site which building would be ready for occupation in September 2019. Reducing the school's capacity from September 2018 will ensure we have a

new school of the right size and help to manage the transition and revenue costs associated with the new build. It will not affect current learners in the school but will change the annual intake at the school from a 9 form entry (274 places) to an 8 form entry (240 places).

In addition, and subject to a separate consultation exercise, Torfaen County Borough Council also proposes to end sixth form provision within the County Borough's 11 to 18 secondary schools at the end of the 2018/2019 academic session with pupils attending the new Sixth Form Centre for their post 16 education from 1<sup>st</sup> September 2019. Regardless of the outcome of the Post 16 proposals, it is proposed that the capacity of the 11 – 16 element at Croesyceiliog School is capped at 1200.

#### 4. **Background information**

##### **Pupil Numbers on Roll/Pupil Projections**

Croesyceiliog School has historically and currently attracted pupils from outside its catchment area(see table 4 below), and although those pupils already in attendance at the school will not be affected by this proposal, the following English Medium Secondary Schools in Torfaen could be affected by virtue of also providing 11 – 16 education in the County borough:

<b>Name of School</b>	<b>Location</b>	<b>Category</b>	<b>Language</b>	<b>Age Range</b>
Abersychan	Incline Road, Abersychan, Pontypool. NP4 7DF	Community	English Medium	11 to 16
Croesyceiliog	Woodland Road, Croesyceiliog, Cwmbran. NP44 2YB	Community	English Medium	11 to 18
Cwmbran High	Ty Gwyn Way, Fairwater, Cwmbran. NP44 4YZ	Community	English Medium	11 to 18
West Monmouth	Blaendare Road, Pontypool. NP4 5YG	Community	English Medium	11 to 16
St Alban's RC High	The Park, Pontypool. NP4 6XG	Voluntary Aided	English Medium	11 to 18

Ysgol Gyfun Gwynllyw, the Welsh Medium secondary school has been excluded on the assumption that as a "regional" provider this proposal will not impact on Welsh Medium secondary School provision in Torfaen and the wider area.

The following set of tables are provided to give an indication (longer term) of potential numbers in English Medium secondary schools. They also provide an indication of 11 – 16 students who are projected to attend the two Cwmbran secondary schools.

Given Post 16 provision in Torfaen is subject to a separate consultation exercise, the number of current and projected Sixth form students has not been included.

Table 1

This provides details of numbers on roll for the previous four annual school census years, currently on roll (as of September 2015) and a five year forecast for those schools that may be affected by these proposals.

	<b>11 to 16 numbers on roll</b>									
<b>School (current capacity (11- 16))</b>	<b>Act Sept 2011</b>	<b>Act Sept 2012</b>	<b>Act Sept 2013</b>	<b>Act Sept 2014</b>	<b>Act Sept 2015</b>	<b>Proj Sept 2016</b>	<b>Proj Sept 2017</b>	<b>Proj Sept 2018</b>	<b>Proj Sept 2019</b>	<b>Proj Sept 2020</b>
Abersychan (952)	909	888	882	875	839	881	965	974	1009	1037
West Monmouth (1253)	835	761	690	679	659	671	683	685	672	674
Croesyceiliog (1370)	1279	1314	1309	1314	1319	1337	1351	1345	1372	1391
Cwmbran High (1065)	1696	1514	1258	1041	930	915	906	944	983	995
<b>TOTALS (4640)</b>	<b>4719</b>	<b>4477</b>	<b>4139</b>	<b>3909</b>	<b>3747</b>	<b>3804</b>	<b>3905</b>	<b>3948</b>	<b>4036</b>	<b>4097</b>

Notes:

- 1) Numbers exclude those pupils attending Special Needs Resource Bases
- 2) School capacity is calculated using Welsh Government guidance, specifically the Welsh Government Circular No 21/2011 "Measuring the Capacity of Schools in Wales". Current School capacities (calculated Autumn Term 2015) are provided in the above table.
- 3) Numbers on roll for Cwmbran High pre - September 2015 are combined numbers for Fairwater High and Llantarnam Schools which closed at the end 2014/15 academic year to be replaced by Cwmbran High School.
- 4) Projected/forecasted numbers are based on current admission and parental preference trends, health authority live birth data and potential pupils from new known housing developments. Any future admissions will be restricted to published admission numbers for individual schools during the appropriate admissions round, with oversubscription criteria applied where necessary.
- 5) There are some significant housing developments currently identified in the catchment area of Croesyceiliog School, notably the South Sebastopol development which could deliver upwards of 1200 houses. Other proposed developments include, the former County Hall site, Llanfrechfa Grange,

Malthouse and the former Llantarnam Secondary school site. Potential pupils from these developments have been included in the totals above where the possible availability of dwellings falls within the projection period.

- 6) St Alban’s RC High School has been excluded because as a Voluntary Aided (VA) faith based provider, it does not have a catchment area as such, and attracts pupils from across the whole of the county borough area and also further afield.

The proposed size of 1200 places for the new Croesyceiliog 11 to 16 School would provide an 8 form entry school for the community it serves. This is supported by a recent secondary school review which resulted in Cwmbran High School opening in September 2015, with catchment areas adjusted.

Secondary school projections are based on actual numbers on roll as of September 2015 and pupils currently attending primary schools rolled forward year on year. Projections take into account current parental preference trends and will therefore include pupils in and out of catchment.

The September 2015 admissions round for secondary schools shows 246 Year 7 applications for Croesyceiliog and 184 for Cwmbran High.

Table 2

The current admission numbers and capacities of the schools, based on the Welsh Government ‘Circular No 21/2011 – Measuring the Capacity of Schools in Wales’ are:

School	Year 7 to 11	11 – 16 Capacity
Croesyceiliog	274	1370
Cwmbran High	213	1065

Based on the above admission numbers and capacity calculations, the notional 11-16 capacity for Croesyceiliog and Cwmbran High is 1370 and 1065 respectively (Total: 2435).

Table 3

The future of the school is linked to the Post 16 project, which as it stands at SOC/OBC stage, proposes 6th Forms are centralised in Torfaen. Therefore it is necessary to examine the 11-16 pupil figures in more detail in order to determine a new proposed capacity for the schools going forward. The 11-16 numbers on roll are projected to be as follows:

School	Actual	Projections				
	Sep-15	Sep-16	Sep-17	Sep-18	Sep-19	Sep-20
Croesyceiliog	1319	1337	1351	1345	1372	1391
Cwmbran High	930	915	906	944	983	995
<b>totals</b>	<b>2249</b>	<b>2252</b>	<b>2257</b>	<b>2289</b>	<b>2355</b>	<b>2386</b>

However, the above projected numbers on roll are based on current numbers and parental preference trends (as well as potential pupils from new housing

developments). As a consequence of parental preference, there will be both 'in' and 'out of' catchment pupils on roll.

Table 4

In May/June 2016 when an analysis was undertaken of secondary school numbers on roll, there were some 184 pupils aged 11-16 from the Abersychan and West Mon catchment areas attending Cwmbran Schools as well as 69 pupils of a similar age attending from out of county, giving a total of 253 pupils. Previous snapshots taken for out catchment/out county 11-16 aged pupils have been 318 in 2015, 399 in 2014 and 505 in 2013.

There has been a year on year decline which can in part be attributed to a fall in the number of pupils attending from the Malpas/Bettws areas of Newport.

However there currently remains quite high numbers attending from the North of the borough. This shows the popularity of the school and the authority needs to be mindful of the effect of this on other schools within the area. We would not want to encourage drift from other schools catchment areas by the capacity of the school being larger than is necessary to serve the pupils within its catchment area.

As a balance, it should be noted that there has also been an outward movement to other catchment area schools from Croesyceiliog, but the majority of those attend Cwmbran High or prior to its opening, Fairwater High or Llantarnam Schools. For example in June 2016 there were 180 children attending other secondary schools of which 161 were at Cwmbran High.

One of the key strategic aims of the programme is to ensure that there is the right number of school places provided in the right place. This suggests it would be reasonable to remove up to 300 places to give adjusted totals focussing on in-catchment demand as follows:

School	Actual	Projections				
	Sep-15	Sep-16	Sep-17	Sep-18	Sep-19	Sep-20
All in totals for Cwmbran	2249	2252	2257	2289	2355	2386
Less majority of non-catchment pupils	-300	-300	-300	-300	-300	-300
Adjusted total	1949	1952	1997	1989	2055	2086

Given the opportunity of re-sizing the Cwmbran schools, whilst retaining some surplus for parental preference, we would not plan to provide places for such a large number of out of catchment pupils. We would propose to reduce the admission number and capacity of Croesyceiliog, thereby limiting the number of out of catchment/out of county pupils going forward.

Although it would take a period of time for these out of catchment/out of county pupils to filter through the school, numbers could be managed down through the application of the admissions process from September 2018 and a subsequent reduction in the number of out of catchment/out of county children over the following years. This would have a positive effect on schools elsewhere in the borough as

children would then attend their actual catchment school and reduce the number of surplus places in those schools.

Table 5

If we assume the approximate number of 300 out of catchment/out county pupils is evenly spread across each of the 5 year groups, there is an argument to reduce the admission number for the Cwmbran schools by 60 pupils overall. The theoretical impact on the projected pupil numbers could be as follows:

School	Actual	Projections				
	Sep-15	Sep-16	Sep-17	Sep-18	Sep-19	Sep-20
All in totals	2249	2252	2257	2289	2355	2386
Less non-catchment pupils	0	0	0	-60	-120	-180
Adjusted total	2249	2252	2257	2229	2235	2206

Table 6

However to ensure a sufficient buffer of places is retained to allow for an element of parental preference and to cater for any additional housing growth we would propose the following potential admission numbers and total capacities:

School	Year 7 to 11	Total Capacity
Croesyceiliog	240(8 form entry)	1200
Cwmbran High	260(8/9 form entry)	1300
Totals	500	2500

With a combined total admission number of 500 this would provide 2500 places (across two schools) for 11-16 year olds in Cwmbran as a whole.

Assuming an 11-16 model is then in place across Torfaen, and based on current admission trends, the 11-16 English medium sector percentage of projected surplus places would fall from its current projection of 752 places or 16.0% in 2018 to 603 places or 12.8% in 2020. This is measured against a total 11-16 capacity of 4700.

The above also assumes that these proposals will not materially impact upon Voluntary Aided or Welsh Medium 11 – 16 provisions in the area.

According to the council tax register there are currently some 10,540 properties in the Croesyceiliog School catchment area (10,403 in Cwmbran High School). Given the relatively equal spread, it is also not unreasonable to assume that both schools could support similar intakes. Two 8 form entry schools would provide some 480 secondary school places in Cwmbran for each year's admission round. There are currently (September 2016) 3022 primary aged children attending English Medium primary schools (excluding Voluntary Aided and Welsh Medium) in Cwmbran. Divided by 7 year groups this would equate to 432 children seeking secondary school places each year, leaving some headroom to cater for future housing developments predicted in the area.

Based on current trends and analysis of parental preference of Croesyceiliog School for pupils out of catchment, there would not be enough space to accommodate all pupils within catchment and parents who wish to send their children to the school who live out of catchment. However, as indicated in table 1 above, there will be sufficient spaces available for those pupils who live out of catchment for Croesyceiliog School in their respective catchment schools.

It is the view of the council that this proposal will help supports its key 21<sup>st</sup> Century Schools Programme aims and vision, which is:

- To achieve greater economy and efficiency through appropriate sized schools, collaboration and better use of resources to improve the cost effectiveness of the education system. In doing so, ensuring that we have schools of the right type, right size in the right place.
- To develop a sustainable education system with all schools meeting national building standards and reducing the recurrent costs and carbon footprint.
- To create safe learning environments for schools and communities that will enable the successful implementation of strategies for school improvement and better educational outcomes and life chances for children and young people that are aligned to our key strategies.
- To achieve inspirational settings appropriate for new educational developments and new technologies and adaptable to cater for the changing needs of the future.
- To provide an outstanding resource for the whole community where school facilities can be shared and which can offer a range of co-located facilities. e.g. Child care, Health, Social Services, Adult Education, Youth and Play services.
- To achieve inclusive settings, providing for the individual learning needs for all pupils, providing pleasant and appropriate spaces for all school users; spaces in which pupils including those with additional learning needs and disabilities feel that their needs are respected.

### **Building Condition**

In 2010 the Welsh Government carried out condition surveys across the whole of Wales, providing a consistency of approach. The results were categorised A – D, where A is “Good” and D is “Poor”. The table below shows the condition ratings for the schools listed above:

<b>Name of School</b>	<b>Overall property condition</b>	<b>Description</b>
Abersychan	B (average of A/B/C – multiple blocks)	Large site with a mixture of old and new buildings the majority of which

		required either refurbishment or general regular maintenance
Croesyceiliog	C	Overall condition poor, hence the council's proposal to build a replacement school on the existing site.
Cwmbran High	Not available - £6,000,000 invested at the Fairwater site to facilitate the creation of Cwmbran High	Fairwater High School (category C ) and Llantarnam School (category C) closed at the end of the 2014/15 academic year to be replaced by Cwmbran High School
West Monmouth	B (average of A/B/C - multiple blocks)	Mixture of new and old buildings the latter in need of maintenance and refurbishment in areas

## 5. Options considered

In developing Torfaen's 21<sup>st</sup> Century Schools Programme, a number of options were considered in relation to the new build school for Croesyceiliog School as follows:

Service solutions	Advantages/disadvantages	
<u>Option 1 - Do Nothing</u> Maintain Status Quo and address maintenance backlog/ad hoc repairs to the existing school.	S	Lowest short term capital cost option.
	W	Does not address the business need. Continues "patch and mend" approach which does not attract funding. Would have long term revenue funding problems. Fails to meet objectives of programme.

	O	More funding available for other clusters.
	T	Critical building failure/business continuity risk.
Conclusion:		Discounted, but goes forward for baseline comparison purposes.
<u>Option 2 – Do Minimum</u>  <u>11-16 scenario</u> Remove temporary classrooms and refurbish all remaining buildings  <u>11-18 scenario</u> Upgrade temporary classrooms and refurbish all other buildings	S	Does not require planning permission Meets many investment objectives
	W	Will require temporary accommodation and significant disruption to curriculum delivery Poor design and suitability of the site and many blocks will remain
	O	Opportunity for phased delivery, block by block.
	T	Does not fully address 21 <sup>st</sup> Century objectives Refurbishments tend to take longer and incur additional risks/costs
Conclusion:		Possible
<u>Option 3 – Intermediate</u> 11-16 scenario Remove temporary classrooms, replace 2 blocks with a single new building and refurbish all remaining buildings  11-18 scenario Upgrade temporary classrooms, replace 2 blocks with a single new building and refurbish all other buildings	S	Some old buildings replaced with new. Meets many investment objectives
	W	Will require temporary accommodation and significant disruption to curriculum delivery Poor design and suitability of the site and several blocks will remain
	O	Improved suitability of some blocks. Opportunity for phased delivery
	T	Does not fully address 21 <sup>st</sup> Century objectives Refurbishments tend to take longer and incur additional risks/costs
Conclusion:		Possible

<u>Option 4 – Maximum.</u> Entire School rebuild on the existing site. (11-16 or 11-18 depending on Post 16 project)	S	Meets all of the investment objectives. Least disruptive to curriculum delivery and does not require temporary accommodation (in existing buildings) except possibly for phasing with the Post 16 project.
	W	Requires planning permission May require temporary external play or parking provision Option with the highest demolition costs
	O	Provides a long term solution in terms of the 21 <sup>st</sup> Century Schools Programme, with improved suitability and condition
	T	Space and suitability requirements may be compromised by the budget
Conclusion:		Preferred

The “Long List” submitted as part of the Business case process also considered options for service delivery, implementation and funding with assessments made for benefits, critical success factors, advantages and disadvantages. The Options Framework was then used to generate the Short List of options above, which were then subject to further assessment.

The **Preferred Way Forward** that emerged from this process is as follows:

- **Scope:** Continue with Status Quo of 11-18 education at Croesyceiliog School until Post 16 project (if approved) changes it to 11-16 provision, removing 6<sup>th</sup> Form to a new facility.
- **Service Solution:** New build.
- **Delivery:** A mixed provision of LA run 11-16/11-18 schools and FE college until future of 6th Forms determined by Post 16 project.
- **Implementation:** 2-3 years
- **Funding:** LA and WG mixed funding

The preferred way forward meets all the investment objectives and provides a long term solution in terms of the 21<sup>st</sup> Century Schools programme. Consultation on the removal of 6<sup>th</sup> Form provision is now separated from this project and determined by the Post 16 project.

In the development of this proposal, a risk appraisal was undertaken in March 2014. This was subsequently updated in October 2015 and May 2016. The risks and counter measures are described below:

<b><u>Risks</u></b>	<b><u>Counter measure</u></b>
Pupils' education may be disrupted, because of building work being undertaken while the school is in session.	Transition arrangements will be agreed with the school and put in place to ensure minimum disruption. Use of temporary accommodation to be avoided as far as possible.
Welsh Government will take action if we do not address surplus places.	Welsh Government's 2015 target was achieved following the closure of Llantarnam and Fairwater schools in 2015 and this proposal will enable the council to get closer to the 10% target.
Project delivered late or over-budget due to main contractor	Ensure a contract is signed up for the project, within a Framework Agreement, holding main contractor accountable within a partnership arrangement. Use Prince2 project management methodology.
Removal of Croesyceiliog School's 6 <sup>th</sup> Form and a reduction in the school's capacity would involve a statutory consultation process. There is the potential for public and school opposition to these changes, which could result in delays or stop some or all improvements being realised. (A single objection could delay or stop the process).	This element of risk is now removed from this project as the 6 <sup>th</sup> Form will remain while the 11-16 design and build gets underway. The consultation on removal of the 6 <sup>th</sup> Form will be dealt with in the Post 16 project.
Failure to gain planning approval for modifications to existing sites.	Continue engagement with Planning and Public Protection Service.
Insufficient capacity for future demand.	The Education Forward Planning team annually reviews demand for school places. This includes assessment of all future planned housing developments and takes

	them into account when planning school sizes. Capacity to be actively managed throughout the programme.
Failure to achieve BREEAM Excellent may impact the WG funding	The preferred option (new build) is most likely to be able to achieve BREEAM Excellent.
Failure to get political approval (TCBC) and board level approval.	Following council protocols, regular communication sessions are used to brief and consult council members, cabinet and management boards at appropriate decision making points in the project. Ultimately, each 21st Century Schools business case goes before cabinet or council for approval prior to submission to Welsh Government.
Delays in receiving political approval (Ministerial) delays project.	WG has streamlined the process of business case approval, so this is now seen as less of a risk.
Failure of Torfaen to secure necessary funding and therefore deliver nothing to the community will adversely affect Torfaen's public reputation and will maintain the status quo of poor buildings.	This project has been included in Band A proposals since 2010 and has featured in several reports since then confirming the intention to proceed with it. Funding is still allocated for it.
Critical building failure leading to Education service failure.	Approval of the business case will avoid this risk. If it is not approved, temporary accommodation may need to be set up on the existing site.
Project delayed by statutory undertakings. (e.g. Welsh Water, FIT (Fields in Trust) for Wales, Countryside Alliance, Bats, Slow worms)	Carry out surveys early on in pre-construction programme in order to plan accordingly.
Post 16 project delays release of funding this school	The link to removal of school 6 <sup>th</sup> Forms has now been removed. The Post 16 proposals will deal separately with this issue, while work on the 11-16 element of the school progresses and the 6 <sup>th</sup> Form remains on the existing site.

There are advantages to this proposal and some disadvantages.

### **Advantages**

- The building will be to 21<sup>st</sup> Century standard with purpose built facilities promoting better educational attainment.
- The proposal meets all the 21<sup>st</sup> Century investment objectives.
- Provides a long term solution in terms of the 21<sup>st</sup> Century Schools Programme, with improved suitability and condition.
- New build offers least disruption to existing school compared to a refurbishment of existing premises.
- Improved financial stability.

There are however some potential disadvantages as follows:

### **Disadvantages**

- Potential loss of some staff from Croesyceiliog, as Post 16 provision will no longer be provided (if approved), and the overall capacity is reduced.
- Pupils previously attending from out of catchment/out of county may not secure a place because of the reduced capacity/Admission Number.
- Pupils' education may be disrupted, because of building work being undertaken while the school is in session.

Disadvantages/Risks will be mitigated through effective transition arrangements and good liaison to ensure continuity in learning and the recruitment process. Support will also be provided to pupils and their families to ensure they are given advice and guidance where needed.

## **6. Costs/Financial Implications of the proposal**

***Capital Expenditure Definition*** – Expenditure on non-current assets (land and buildings, vehicles, plant and equipment) intended to benefit future accounting periods or expenditure that increase the capacity, economy, efficiency or life span of the existing asset.

***Revenue Expenditure Definition*** – The day-to-day costs of running Council services including expenditure on: staff, supplies and services, and repairs and maintenance of assets. Also included are charges for the repayment of debt, and interest on debt.

### **Capital**

The preferred option above was prioritised within the 21<sup>st</sup> Century Schools Programme, and agreed in principle by Welsh Government in December 2011 as follows:

### **Band A (2014-2019)**

Croesyceiliog Secondary New School 11 – 18 - Reconstruction (current site)	Priority 5 of Band A	Estimated cost - £36.0M
----------------------------------------------------------------------------	----------------------	-------------------------

The revised total capital costs for a replacement Croesyceiliog School for 1200 pupils and an age range of 11 – 16 is now estimated at £30 million.

### **Revenue**

Current Revenue Costs are estimated to be £5,512,252. There will be revenue costs associated with this project and these are estimated as follows:-

As a consequence of reducing pupil numbers to 1200 there would be a saving on leadership of £36,000.

Depending on the size of the school (i.e. floor area), there will also be savings on Building Maintenance of between £13,000 - £30,000 and savings on energy of between £6,500 - £15,000.

It should be noted that any revenue savings will not include home to school/college transport costs. Home to school/college transport as a non-delegated budget is held and administered centrally by the Council.

### **7. Admission arrangements**

As Torfaen County Borough Council is the admissions authority for the school, admission arrangements will remain unchanged as a result of this proposal.

### **8. Transport Arrangements**

There are no plans to change the current home to School Transport policy.

Parents/carers and students should therefore note that distances are measured from the point where the child's home meets the highway to the nearest available entrance to the school.

Free transport will be available for secondary aged children who live more than 3 miles from the catchment school.

### **9. Human resources**

Wherever possible the Council will seek to secure alternative suitable positions within Torfaen Schools for staff. This has previously been achieved for other school

reorganisation proposals by negotiating a local agreement with the relevant professional associations, and it is expected that this would continue for this proposal as well as others arising from the 21<sup>st</sup> Century Schools Programme.

## **10. The quality and diversity of education**

It is the view of the council that this proposal will not immediately affect other secondary schools in Torfaen. This is because should this proposal be implemented, pupils already on roll at Croesyceiliog School will not be displaced to another 11 to 16 setting.

The impact will be on future year 7 admissions from those pupils seeking a place from outside the catchment area of Croesyceiliog School, but is marginal.

For that reason, information in relation to the quality and diversity of education for the other English Medium secondary schools (excluding Welsh Medium) is included as an Appendix to this document (Appendix 2 refers).

## **11. Community impact/Equality impact assessment**

A Community Impact and Equality Impact Assessment for this proposal is attached as Appendix 3 to this document.

## **12. Welsh Language Impact Assessment**

As the School/provision involved is English Medium, it is not anticipated that there will be any impact on the Welsh Language by virtue of the following:-

- Welsh Medium 11 – 16 provision will remain at Ysgol Gyfun Gwynllyw, for Torfaen and, as a regional provider, for other parts of South East Wales.
- Ysgol Gyfun Gwynllyw will also continue to work in partnership with Ysgol Cwm Rhymni and also Ysgol Gyfun Gwent Is Coed, a new secondary provision in Newport which opened (as a “seedling” school) in September 2016.

## **13. Frequently asked questions**

- **When will the admission number reduce to 240 places and when will the new school building be ready?**

It is proposed that the admission number will reduce from September 2018 and the new school building will be ready for occupation in September 2019.

- **Have decisions already been made?**

No, this is the consultation on the proposals. A report will go back to Cabinet in January 2017 to determine the next steps (see “**What happens next?**” below).

- **If I make comments now will they be counted as an objection?**

No, it is important to note that comments made during the consultation period will not be counted as objections to the proposal. Objections can only be registered following the publication of a statutory notice, should the Council determine this to be the next course of action. A decision on whether to proceed to the statutory notice stage will be made in December 2016/January 2017.

- **If the new Croesyceiliog School is downsized will my child/children be displaced?**

No pupils will be displaced. Those children on roll will remain at Croesyceiliog until they conclude their GCSE studies. The school roll will be reduced gradually as pupils leave and new Year 7 admissions are restricted to the revised admission number for the school.

- **I want my child to go to Croesyceiliog School, but if it is downsized to 1200 places will a place be available? If not, what is the alternative and will it provide an as good as education?**

Parents/carers can express a preference for their child(ren) to attend any school. Places will be awarded in accordance with the Council's admission policy. Where applications exceed the number of places available the published over subscription criteria will be applied.

Whilst the council does not offer a guaranteed places policy it will wherever possible ensure children attend their local school. If for example an "out of catchment" application is made for Croesyceiliog and that is unsuccessful, a place will be available at an alternative setting.

- **What will be the catchment area? Will the new school be big enough?**

The catchment area for the new build Croesyceiliog School will not be changed.

It is the view of the council that a capacity of 1200 is large enough to accommodate pupils within the catchment area, with additional limited capacity to those residing outside of the catchment area to express a preference. The current admission number is 274 and if the proposal is implemented the new admission number will be 240.

- **What about staff?**

It is inevitable that various teaching and non-teaching staff will be affected by such a proposal, as it impacts on the capacity and therefore the number of pupils attending the school.

Wherever possible the Council will seek to secure alternative suitable positions within Torfaen Schools for staff. This has previously been achieved for other school reorganisation proposals by negotiating a local agreement with the relevant professional associations, and it is expected that this would continue for this proposal as well as others arising from the 21<sup>st</sup> Century Schools Programme.

#### **14. What happens next?**

The statutory process to be followed in respect of the proposal in this document will comply with the Schools Standards and Organisation (Wales) Act 2013 and specifically, the School Organisation code (006/2013).

The process and timetable is summarised as follows:

<b><u>Date:</u></b>	<b><u>Comment:</u></b>
October/November 2016	<b>Statutory Consultation.</b> The regulations require that consultees must be given at least 42 days to respond to the document, with at least 20 of these being school days.
November 2016	<b>Closing Date for receipt of observations on the proposal.</b>
December 2016/January 2017	<b>Consultation Report presented to Cabinet. Publication of Consultation Report.</b> Cabinet to decide whether to approve publishing a statutory notice. If approved – Proceed to Statutory Notice If not approved – proposal ends.
January/February 2017	<b>Publish Statutory Notices.</b> If approved, the statutory notice will be published on the Council's website and posted in the named schools. Copies of the notice will be made available to the relevant schools to distribute to pupils, parents/carers and members of staff.
March 2017	<b>Closing date for receipt of objections to proposal.</b> (28 days after date of statutory notice)
March/April 2017	If there are no objections during the Statutory Notice period local determination of this proposal will be made via a report to Executive Member for Education. If objections are received, the determination of the proposals will be the function of the Local Authority's Executive.
September 2018	<b>Implementation of Proposals</b> (1200 places).

## **15. Response pro-forma**

A response pro-forma for comments and suggestions of alternatives to the proposal, including an opportunity for consultees to register their wish to be notified of publication of the consultation report, is attached to this consultation document (Appendix 4).

It is important to note that any unfavourable comments made during the consultation period will not be treated as objections and that if you wish to object, you will need to do so in writing during the statutory objection period. If consultees submit a request during the objection period that a response submitted at the consultation stage should be treated as an objection this will be accepted.

## **16. Other information**

Further information on this and other proposals can be found on the Council website at: [www.torfaen.gov.uk](http://www.torfaen.gov.uk).

## Appendix 1

### **DISTRIBUTION LIST FOR THE CONSULTATION DOCUMENT**

- The Governing body of each school maintained by Torfaen LEA
- The Headteacher of each school maintained by Torfaen LEA
- The School Council of each school maintained by Torfaen LEA
- The Diocesan Director of Education of the Roman Catholic Church
- The Diocesan Director of Education of the Church in Wales
- Awdurdod Cynwysterau, Cwricwlwm ac Asesu Cymru (the Qualifications, Curriculum and Assessment Authority for Wales)
- The Welsh Joint Education Committee
- The Welsh Language Commissioner
- The Higher Education Funding Council for Wales
- Welsh Government (Welsh Ministers)
- ESTYN
- Pan - Gwent Chief Education Officers (Caerphilly, Newport, Monmouthshire, Blaenau Gwent, to distribute to schools in their areas as appropriate)
- The Early Years Development and Childcare Partnership
- Children & Young People's Partnership
- Coleg Gwent
- The Careers Service
- Torfaen Association of School Governors
- Libraries; (Blaenavon, Cwmbran and Pontypool)
- Other Directorates of Torfaen County Borough Council
- Schools Library Service
- Blaenavon Community Council
- Cwmbran Community Council
- Pontypool Community Council
- Ponthir Community Council
- Henllys Community Council
- Croesyceiliog and Llanyrafon Community Council
- Welsh Government (Schools Management and Effectiveness Division)
- All relevant Professional Associations (NUT; NASUWT; ATL; UCAC; UNISON; GMB)
- Local AM – Lynne Neagle
- Local MP – Nick Thomas-Symonds
- Other AMs and MPs representing the area served by/intended to be served by any school which is the subject of the proposals.
- All Elected Members of Torfaen County Borough Council
- Parents/Carers of all pupils affected by proposals
- RhAG (Parents for Welsh Medium Education)
- Registered Private/Voluntary Early Years Settings/Providers in Torfaen
- Torfaen Voluntary Alliance

- Communities First Partnership Board
- CYDAG (Cwmdeithas Ysgolion Dros Addysg Gymraeg)
- Mudiad Ysgolion Meithrin
- Education Achievement Service (EAS)
- The Police and Crime Commissioner for the area
- The relevant Health Authority(Aneurin Bevan Health Board)

## Appendix 2

## **THE QUALITY AND DIVERSITY OF EDUCATION**

Educational standards within Torfaen’s secondary schools vary from school to school. At the time of publication of this consultation document two of the schools are in an Estyn “follow up” category (West Monmouth and Cwmbran High). None of the schools are categorised as “green” in the National Categorisation System rating. The following information provides a summary of the most recent standards and judgements relating to the schools referred to in this document.

The most recent Estyn reports for potentially affected schools are summarised below.

During each inspection, inspectors aim to answer three key questions:

- Key Question 1: How good are the outcomes?
- Key Question 2: How good is provision?
- Key Question 3: How good are leadership and management?

Inspectors also provide an overall judgement on the school’s current performance and on its prospects for improvement. In these evaluations, inspectors use a four-point scale:

Judgement	What the judgement means
Excellent	Many strengths, including significant examples of sector-leading practice
Good	Many strengths and no important areas requiring significant improvement
Adequate	Strengths outweigh areas for improvement
Unsatisfactory	Important areas for improvement outweigh strengths

At the time of the publication of this document Estyn had carried out inspections as follows:-

### Abersychan School

Date of Inspection: November 2009

It should be noted that at that time, a five-point scale was used to represent all inspection judgements in the report as follows:

What the judgement means	Judgement/Grade
good with outstanding features	Grade 1
good features and no important shortcomings	Grade 2
good features outweigh shortcomings	Grade 3
some good features, but shortcomings in important areas	Grade 4
many important shortcomings	Grade 5

Table of grades awarded to Abersychan against the 7 Key Questions:

Key Question	Inspection grade
--------------	------------------

1 How well do learners achieve?	2
2 How effective are teaching, training and assessment?	2
3 How well do the learning experiences meet the needs and interests of learners and the wider community?	1
4 How well are learners cared for, guided and supported?	1
5 How effective are leadership and strategic management?	2
6 How well do leaders and managers evaluate and improve quality and standards?	2
7 How efficient are leaders and managers in using resources?	1

### Croesyceiliog School

Date of Inspection: March 2011.

Note: Croesyceiliog School was judged to have made good progress in respect of the key issues for action following the Estyn visit in May 2012. The school was removed from the list of schools requiring Estyn monitoring, and there would be no further Estyn monitoring visits in relation to this inspection.

Summary	Judgement
The school's current performance	Adequate
The school's prospects for improvement	Good
Key Question 1: How good are outcomes?	Adequate
Key Question 2: How good is provision?	Good
Key Question 3: How good are leadership and management?	Good

### Cwmbran High School

Date of Inspection: December 2015

Summary	Judgement
The school's current performance	Adequate
The school's prospects for improvement	Adequate
Key Question 1: How good are outcomes?	Adequate
Key Question 2: How good is provision?	Adequate
Key Question 3: How good are leadership and management?	Adequate

### West Monmouth School

Date of Inspection: March 2016

Summary	Judgement
The school's current performance	Adequate
The school's prospects for improvement	Adequate
Key Question 1: How good are outcomes?	Adequate
Key Question 2: How good is provision?	Good
Key Question 3: How good are leadership and management?	Adequate

### St Alban's RC High School

Date of Inspection: December 2015

Summary	Judgement
The school's current performance	Good
The school's prospects for improvement	Good
Key Question 1: How good are outcomes?	Good
Key Question 2: How good is provision?	Good
Key Question 3: How good are leadership and management?	Good

Full reports can be accessed via the following links:-

Abersychan School: <http://www.estyn.gov.wales/provider/6784070>

West Monmouth School: <http://www.estyn.gov.wales/provider/6784072>

Croesyceiliog School: <http://www.estyn.gov.wales/provider/6784051>

Cwmbran High School: <http://www.estyn.gov.wales/provider/6784076>

St Alban's RC High School: <https://www.estyn.gov.wales/provider/6784603>

#### Local Authority Assessment

#### **National Categorisation of Schools**

The Welsh Government published the outcomes of the National School Categorisation System for primary and secondary schools for the first time in January 2015. The purpose of the national categorisation system is to ensure that the right support is provided to schools that need the most help and guidance. The system is also designed to enable schools to learn from each other and to share effective practice.

The system provides a clear and simple way of understanding how well a school is performing for all its pupils, how effectively it is led and managed, the quality of teaching and learning and the level of support and challenge it needs to do even better.

The system is based on a three-step process:

1. The Welsh Government uses a range of **performance data** to place each school in a standards group from 1 to 4 (1 being the best and 4 being the worst). Schools in standards group 1 demonstrate very good overall performance while those in standards group 4 demonstrate the greatest need for improved performance.
2. Starting from the school's own self-evaluation, Education Achievement Service (EAS) Challenge Advisers will have discussed with each head teacher their current capacity to improve taking account of evidence about **standards, quality of leadership, teaching and learning**. Schools will be in one of four groups (improvement capacity A to D) with schools in improvement capacity A showing the most capacity to improve themselves

and those in improvement capacity D showing the least capacity. As a result of this discussion a judgement about improvement capacity from A -D is awarded.

- The Challenge Adviser will have agreed with each school its support category which is colour coded from **green, to yellow then amber and red**. This is to ensure that the use of resources is planned effectively and directed at where the need is greatest.

The colour coded support category shows, at a glance, the schools that need the most help and guidance to improve, those that are doing well but could be doing better, and those that are already highly effective and can help others to do better.

Green support category – A highly effective school which is well run, has strong leadership, and is clear about its priorities for improvement. These schools have a track record in raising the standards that pupils achieve and have the capacity to support other schools to do better.

Yellow support category - An effective school which is already doing well and knows the areas it needs to improve. By identifying the right support and taking action, it has the potential to do even better.

Amber support category – A school in need of improvement which needs help to identify the steps to improve or to make change happen more quickly. Through discussions with the EAS and local authority, the school will receive a tailored package of support.

Red support category – A school in need of greatest improvement and will receive immediate, intensive support. Progress will be closely monitored to make sure that the necessary improvements take place as quickly as possible.

The categorisation outcomes of each school are published annually and provide a snapshot of schools as at November.

School Name	Step 1	Step 2	Step 3
Abersychan	3	C	Red
West Monmouth	3	B	Amber
Croesyceiliog	2	B	Yellow
Cwmbran High	N/A	B	Amber
St Alban's RC High	3	B	Yellow

For a guide to the National School Categorisation System and information on individual schools please use the following link:

<http://mylocalschool.wales.gov.uk/index.html?lang=eng>

Information about schools outside of the Borough of Torfaen can also be found using the same link.

## Appendix 3

### **COMMUNITY AND EQUALITY IMPACT ASSESSMENT**

Community Impact Assessments are a structured way for the Council to fully understand the implications of our decisions and whether they are detrimental or discriminatory to certain groups or sections of the community. They help us to consider the impact of Council decisions and policies within and between communities more generally. The Community Impact Assessment process will ensure that our decision making process is robust and impacts on all communities within Torfaen ensuring that they are fully considered in Council business. By carrying out impact assessments, the Council is working to promote equality for all our service users, employees and the wider community that we serve.

This proposal is for a reduction in the capacity of Croesyceiliog School to 1200 places and a consequent reduction in admissions from a nine form entry to eight. Although requiring statutory consultation it should not have a significant impact.

However, it should be noted that this proposal is linked to another in relation to the future delivery of Post 16 education. This was also agreed by Cabinet to go to statutory consultation and is for a significant and transformative change in the way it is delivered in Torfaen. This is therefore subject to a separate Assessment.

Despite the scale of change proposed, there will be comparatively little change in 11 – 16 secondary school provision across Torfaen with the one major change to this provision being the new 11 -16 secondary school to replace that currently provided in Croesyceiliog School.

Therefore, this community impact assessment relates specifically to the reduction in capacity of Croesyceiliog School to 1200 places i.e. reducing admissions from a nine form to eight form entry.

The proposal is unlikely to have a detrimental impact on disabled people. Specialist provision will continue at Abersychan and Cwmbran High Schools.

Although not part of this specific proposal, a new school building is also planned, and this will achieve higher standards for accessibility. The buildings will also have better IT and network facilities which make it easier to support pupils with additional needs through IT.

Young people from an ethnic minority background are unlikely to be adversely affected by the proposal as Torfaen has a relatively low proportion of people from an ethnic minority.

It is very unlikely that the proposal will result in an increase in crime and disorder.

Schools have an important role within their wider communities and are a focus for them. The proposal to reduce the capacity of the school will not affect this in any way – the space that can be utilised by the community out of school hours will remain. School sites host sports facilities that are used by the wider community and the proposal will continue this arrangement. Schools are significant employers. The

location of where people who are employed by the council in communities will not change significantly. The proposal will not affect where school based staff's spending power is exercised.

The proposal is unlikely to have an effect on the local economy, although 6<sup>th</sup> form provision is proposed to be located from Croesyceiliog to elsewhere in Cwmbran and, in a central location. The proposal maintains secondary school provision in the places where it is currently provided. As a result, any change that results from this proposal is likely to be slight.

### Equality Impact Assessment

Because of the nature of this proposal, there is unlikely to be a significant impact, either positive or negative on groups or individuals with the following protected characteristics:

- Race
- Disability
- Gender
- Age
- Religion & Belief
- Sexual Orientation

It should be noted that Race includes the gypsy/traveller community. Torfaen has a low proportion of people from an ethnic minority and there is no discrimination against race in the School Admission Policy. Therefore, young people from an ethnic minority background are unlikely to be adversely affected by this proposal.

In terms of Age, it is acknowledged that there may be an impact, albeit very small as a smaller school inevitably means there are less places available. This will mean some younger children may not be able to access a place and would therefore have to seek their education elsewhere in future years.

### Transport Impact Assessment

The Learner Travel (Wales) Measure 2008 places a duty on the council to assess the travel needs of learners under the age of 19. In addition to those children who qualify for free transport provision due to meeting the eligibility for distance between home and school, the council is under a legal obligation to assess the travel needs of learners who walk to school.

Free transport is currently provided if a student lives more than 3 miles from the catchment area school.

There are no material impacts as a result of this proposal on transport provision.

### Staff Impact Assessment

It is inevitable that various teaching and non-teaching staff will be affected by such a proposal. However, it should be noted that governing bodies have responsibility for setting staffing structures and the appointment and dismissal of staff.

In addition to their role as statutory consultees, meaningful consultation will take place with affected staff and recognised trade unions on the possible impact of the outcome of the statutory consultation. During this period, staff and trade unions will be given the opportunity to comment on the changes and governing bodies and Local Authority representatives (which will include designated support from the Education Human Resources Team) will listen and take account of views expressed. Discussion will take place through agreed joint consultative processes with recognised trade unions (PSJCC) and collective consultation (and as required 1:1) meetings with staff. The timescale for the consultation will be clearly explained at the outset.

Appendix 4

**PROPOSAL TO MAKE A REGULATED ALTERATION TO CROESYCEILIOG SCHOOL ON ITS EXISTING SITE BUT AS AN 11 – 16 SCHOOL WITH A CAPACITY OF 1200 PLACES.**

**YOUR VIEWS**

**WE WOULD LIKE YOUR VIEWS ON THE ABOVE PROPOSAL. THIS IS ALSO YOUR OPPORTUNITY TO SUGGEST ALTERNATIVES TO THIS PROPOSAL. PLEASE EITHER COMPLETE THIS FORM AND RETURN TO THE HEAD OF EDUCATION SERVICES (FAO MARK HORTON) C/O TORFAEN COUNTY BOROUGH COUNCIL, CIVIC CENTRE, PONTYPOOL, TORFAEN, NP4 6YB, OR EMAIL: [secondaryreview@torfaen.gov.uk](mailto:secondaryreview@torfaen.gov.uk)**

Should you require a copy of the consultation report please provide your contact details below.

Name:

Email:

Address:

