

**Appendix 3**

**Event Fee Price Bands (effective from April 2025)**

Fees to hire Parks or Public Open Spaces fall into one of the categories below. All fees listed exclude vat which will be charge addition (if applicable)

<b>BAND E</b>	<b>Fee - £1066.2</b> Large events with up to 25 stalls such as a large carnival with associated stalls, Fireworks display. <b>Over 2500 attendees</b>
<b>BAND D</b>	<b>Fee - £820.00</b> Large events with up to 20 stalls such as Jazz in the Park, Opera in the Park. <b>Up to 2500 attendees</b>
<b>BAND C</b>	<b>Fee - £573.80</b> Mid sized event with up to 15 stalls such as Horse Show, Rugby/Football Tournaments. <b>Up to 1500 attendees</b>
<b>BAND B</b>	<b>Fee - £327.60</b> Small events with up to 10 stalls such as Sponsored Walks, Fun Runs, Cycle cross, Triathlons. <b>Up to 500 attendees</b>
<b>BAND A</b>	<b>Fee - £163.80</b> Small events with up to 5 stalls such as Dog Show. <b>Less than 500 attendees</b>

**Boot Camps = £20.35 per hour**

The fees listed above cover site hire, administration costs and health and safety reviews and on site inspections.

If staff are required on site to assist with the running or setting up of an event this will be charged at an hourly rate of **£41.00 per hour**

**Rationale**

		Proposed Fee 2025/26 excl vat (£)	Previous Fee (£)	
<b>BAND E</b>	<b>Fee - £1066.20</b> Size of site – 50,000sqm or over 2500 people, whichever is greater. (5 football pitches) SAG/Health and Safety Inspections – 8 hours Administration Fee - 8 hours Activities involved – large event with up to 25 stalls e.g. Cwmbran big event, Race for Life	407.00 329.60 329.60 <b>1066.20</b>	   1035	<b>BAND E</b>
<b>BAND D</b>	<b>Fee - £820.00</b> Size of site – 40,000sqm or up to 2500 people, whichever is greater. (4 football pitches) SAG/Health and Safety Inspections – 6 hours Administration Fee - 6 hours Activities involved – large event with up to 20 stalls	325.60 247.20 247.20 <b>820.00</b>	   796	<b>BAND D</b>
<b>BAND C</b>	<b>Fee - £573.80</b> Size of site – 30,000sqm or up to 1500 people, whichever is greater. (3 football pitches) SAG/Health and Safety Inspections – 4 hours Administration Fee - 4 hours Activities involved – mid sized event with up to 15 stalls e.g. Horse Show, Rugby/Football Tournaments	244.20 164.80 164.80 <b>573.80</b>	   557	<b>BAND C</b>
<b>BAND B</b>	<b>Fee - £327.60</b> Size of site – 20,000sqm or up to 500 people, whichever is greater. (2 football pitches) SAG/Health and Safety Inspections – 2 hours Administration Fee - 2 hours Activities involved – small event with up to 10 stalls e.g. Sponsored Walks, Fun Runs, Cycle cross, Triathlons	162.80 82.40 82.40 <b>327.60</b>	   318	<b>BAND B</b>
<b>BAND A</b>	<b>Fee - £163.80</b> Size of site – 10,000sqm or up to 250 people, whichever is greater. (1 football pitch) SAG/Health and Safety Inspections - 1 hour Administration Fee - 1 hour Activities involved – small event with up to 5 stalls e.g. Dog Show	81.40 41.20 41.20 <b>163.80</b>	   159	<b>BAND A</b>
<b>Boot Camps per hour</b>	20.35			
<b>SAG H&amp;S per hour</b>	41.2			

Full terms and conditions are available here: [Decision - OUTDOOR EVENTS POLICY | Torfaen County Borough Council](#)