

FEE TABLE

From 1st APRIL 2026

VAT NO: 655 6466 05

For Local Searches researched and certified by Torfaen County Borough Council

Service Area Available - Tuesday, Wednesday and Thursday

Locallandchargesteam@torfaen.gov.uk

RESIDENTIAL AND COMMERCIAL	FEE	VAT	TOTAL
Form CON29 Enquiries of Local Authority	£130.00	£26.00	£156.00
Form CON290 - Optional Enquiries of Local Authority – Questions 4 – 21	£24.00	£4.80	£28.80
Form CON290 - Optional Enquiries of Local Authority – Common Registration - Question 22	£24.00	£4.80	£28.80
Additional Enquiries i.e. Solicitors own enquiry.	£24.00	£4.80	£28.80
Additional parcel/s of land in respect of a Local Search	£24.00	£4.80	£28.80
Searches on extensive areas of land are calculated by the Authority on the basis of complexity and Officer time.	P.O.A	+VAT	
If you require copies of S106 Agreements please access the Planning Portal (hyperlink provided below) or contact the Planning Department 01633 647320 who will deal with this query. https://planningonline.torfaen.gov.uk/online-application planning@torfaen.gov.uk	Free of charge		
Tree Preservation Orders, Compulsory Purchase Orders, Building over a Sewer Agreement, S38 Agreement & Common Registration Extracts.	Free of charge		
All other copy Documents.	Free of charge		
N.B Complex copy documents required relating to a response provided by Torfaen	Free of charge		

Payment Method:- Bank Transfer Payments Only
A member of the Finance Team will contact you for payment

Plans: A clear plan (ordnance survey standard) to a scale of 1:1250 showing the extent of the search and surrounding area must be included with each search.

Cancellation Policy: **We regret that we cannot cancel or amend a booking for a search if it has been processed on the computer, as work will have already commenced.**

This fees list supersedes any list previously published. (E&OE)

You will be provided with written notice of any amendments. All fees are published on the Council website <http://www.torfaen.gov.uk/en/Business/LandandPremises/Locallandchargesearch/Local-Land-Charges.aspx>