

Your ref/Eich cyf:  
Our ref/Ein cyf: **AW/ADMGEN**  
Date/Dyddiad:

Please contact/Cysyllter â: Kathryn Worwood  
Direct line/Llinell uniongyrchol: **01633 647344**  
Direct fax/Llinell ffacs: **01633 647778**

Dear Parent/Carer

## **ADMISSIONS TO JUNIOR DEPARTMENTS WITHIN PRIMARY SCHOOLS – SEPTEMBER 2010**

Preparations are being made for the admission of children to junior departments within primary schools in September 2010. In order to allow the Authority to consider the admission of your child(ren) to this school, you must submit a written expression of preference.

**You must therefore complete the form on the reverse of this letter and return it to your child's present school as quickly as possible and no later than 29 January 2010.** You will be notified by the end of March 2010 as to whether the Authority has been able to comply with your preference.

Parental choice of school will be complied with as far as possible, as long as the choice does not prejudice the provision of efficient education and/or the efficient use of resources.

The Authority's "School Information Booklet" is intended to answer parents' queries concerning school admissions and includes information about how to access Welsh Medium education and denominational education. A copy is enclosed for your information.

Should you wish to discuss this letter or any issues relating to admissions, please contact Kathryn Worwood on 01633 647344.

Yours sincerely,



**Mark Provis**  
**CHIEF EDUCATION OFFICER**  
**(Enc)**



INVESTOR IN PEOPLE

**TORFAEN EDUCATION COMMITTEE**

**ADMISSION TO JUNIOR DEPARTMENTS WITHIN PRIMARY SCHOOLS SEPTEMBER 2010  
- PARENTAL RETURN FORM**

**1** Child's full name ..... Male / Female

**2** Date of birth .....

**3** Child's permanent home address .....

..... Post Code: .....  
(Confirmation of the child's home address must be provided)

**Checked by School**

**4** Infant/primary school currently attending .....

Please indicate if your child is in a Special Needs Unit at this school:

Yes  No

Please indicate if your child is subject to a special needs statement:

Yes  No

Please indicate if your child is a looked after child, if Yes please state corporate parent:.....

Yes  No

**5** School Preference

Please indicate below your preferred choice of school(s) in order of preference; you may express more than one preference and give a reason for your preference.

1st choice of school..... Reason(s) .....

.....

2nd choice of school..... Reason(s) .....

.....

3rd choice of school..... Reason(s) .....

.....

**6** Will your child have an older brother and/or sister at any of the school(s) you have listed in 5 in September 2010 residing at the same address, If so, please specify the child(ren)'s:

**NAME** **DATE OF BIRTH** **SCHOOL**

.....

.....

.....

If there are more applications than places available at any given school the authority's oversubscription criteria will apply.

**7** Are you the child's legal guardian? Yes/No

If 'NO' please confirm details of the legal guardian below and your relationship to the child:

.....

**DECLARATION**

I HEREBY DECLARE THAT THE INFORMATION GIVEN BY ME ON THIS FORM IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND I WILL INFORM YOU OF ANY ALTERATION IN THE PARTICULARS GIVEN.

FULL NAME PARENT/CARER (PRINT)..... SIGNATURE .....

DATE ..... TEL. HOME ..... TEL. WORK .....

**PLEASE RETURN IMMEDIATELY TO THE HEADTEACHER OF YOUR CHILD'S PRESENT SCHOOL OR NO LATER THAN 29th JANUARY 2010**



Your ref/Eich cyf:  
Our ref/Ein cyf: **AW/ADMGEN**  
Date/Dyddiad:

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Annwyl Riant/Ofalwr

## **DERBYN PLANT I YSGOLION IAU NEU ADRANNAU IAU O FEWN YSGOLION CYNRADD – MIS MEDI 2010**

Mae paratoadau ar y gweill i dderbyn plant i ysgolion iau neu adrannau iau a fewn ysgolion cynradd ym mis Medi 2010. Er mwyn caniatáu'r Awdurdod i ystyried derbyn eich plentyn/plant i'r ysgol hon, rhaid i chi ddatgan eich dewis yn ysgrifenedig.

**Mae'n rhaid i chi lenwi'r ffurflen sydd ar gefn y llythyr hwn a'i dychwelyd i ysgol bresennol eich plentyn cyn gynted â phosibl, a heb fod yn hwyrach na 29 Ionawr 2010.** Byddwn yn rhoi gwybod i chi erbyn diwedd mis Mawrth 2010 p'un ai a lwyddodd yr Awdurdod i gydymffurfio â'ch dewis chi.

Cydymffurfir cyn belled â phosib â dewis ysgol y rhieni, cyhyd nad yw'r dewis yn amharu ar ddarparu addysg effeithlon a/neu'r defnydd effeithlon o adnoddau.

Bwriad llyfryn yr Awdurdod, sef y "Llyfryn Gwybodaeth am Ysgolion" yw rhoi atebion i gwestiynau rhieni/gofalwyr ac ynddo ceir gwybodaeth ynglŷn ag Addysg drwy Gyfrwng y Gymraeg ac Addysg Enwadol.

Os hoffech drafod y llythyr hwn neu unrhyw fater yn ymwneud â derbyn plant, cysylltwch â Kathryn Worwood ar 01633 647344.

Yr eiddoch yn gywir,



**Mark Provis**  
**PRIF SWYDDOG ADDYSG**  
**(Amg)**



INVESTOR IN PEOPLE

County Hall • Cwmbran • Torfaen • NP44 2WN • Tel: 01495 762200 • Fax: 01633 647778

Neuadd y Sir • Cwmbrân • Torfaen • NP44 2WN • Ffôn: 01495 762200 • Ffacs: 01633 647778

You are welcome to correspond in Welsh or English/Mae croeso i chi ysgrifennu yn Gymraeg neu Saesneg

[www.torfaen.gov.uk](http://www.torfaen.gov.uk)



**PWYLLGOR ADDYSG TORFAEN**  
**DERBYN PLANT I YSGOLION CYNRADD NEU ADRANNAU CYNRADD O FEWN**  
**YSGOLION CYNRADD - MEDI 2010 - FFURFLEN I RIENI**

**1** Enw llawn y plentyn ..... Gwryw / Benyw

**2** Dyddiad gen .....

**3** Cyfeiriad cartref parhaol y plentyn .....

..... Côt Post:.....  
 (Mae'n rhaid darparu cadarnhad o gyfeiriad cartref y plentyn)

**Gwiriwyd gan yr ysgol**

**4** Ysgol gynradd a fynychir ar hyn o bryd .....

Nodwch os yw eich plentyn mewn Uned Gofal Arbennig yn yr ysgol hon:

Ydy                       Nac ydy

Nodwch os yw eich plentyn yn destun datganiad anghenion arbennig:

Ydy                       Nac ydy

Nodwch os yw eich plentyn yn blentyn sy'n derbyn gofal, od Ydyw nodwch y rhiant corfforaethol

Ydy                       Nac ydy

**5** Dewis Ysgol Nodwch isod eich dewis ysgol yn ôl eu trefn, fe allwch nodi mwy nag un, a rhowch rheswm dros eich de  
 Dewis 1af.....Rheswm/rhesymau.....

2ail ddewis.....Rheswm/rhesymau.....

3ydd dewis ..... Rheswm/rhesymau .....

**6** A fydd gan eich plentyn frawd a/neu chwaer hŷn yn unrhyw rhai un o'r Ysgol(ion) a restrwyd yn Adran 5 ym mis Medi  
 2010. Os "BYDD" nodwch fanylion y plentyn:-

**ENW**

**DYDDIAD GENI**

**YSGOL**

.....  
 .....  
 .....

**7** Ai chi yw gwarcheidwad cyfreithiol y plentyn?                      Le/Na

Os 'Na' a fyddech cystal â chadarnhau manylion y gwarcheidwad cyfreuthiol isod:

.....

**DATGANIAD**

RWYF YN DATGAN DRWY HYN FOD Y WYBODAETH A RODDWDYD GENNYF YN Y FFURFLEN HON YN GWIR AC YN GYFLAWN HYD  
 EITHAF FY NGWYBODAETH AC FE FYDDAF YN RHOI GWYBOD I CHI OS BYDD UNRHYW NEWIDIADAU I'R MANYLION A RODDWDYD.

ENW LLAWN RHIANT/GOFALWR..... LLOFNOD .....

DYDDIAD .....RHIF FFÔN GARTREF .....RHIF FFÔN GWAITH.....

**DYCHWELWCH AR UNWAITH AT BENNAETH YSGOL BRESENNOL EICH PLENTYN HEB**  
**FOD YN HWYRACH NA 29 IONAWR 2010**

